

# **RESIDENCY TRAINING IN ORAL AND MAXILLOFACIAL SURGERY**

## ***Admissions Policy***

1. The process of admitting residents to this program is consistent with the general policies of St. Joseph's University Medical Center on non-discrimination and with the Standards published by the Commission of Dental Accreditation (CODA) of the American Dental Association.
2. To be considered for admission, applicants must be:
  - a. graduates of institutions in the US accredited by the Commission on Dental Accreditation; or
  - b. graduates of institutions in Canada accredited by the Commission on Dental Accreditation of Canada; and
  - c. Citizens of the US or must possess a valid green card. Canadian citizens who are eligible for J-1 or H-1B visas may be considered.
3. Applications for admission are processed through the PASS program and final selections are made utilizing the services of the postdoctoral dental matching program.
4. Advanced placement or credit by examination is granted only if the applicant meets criteria established by CODA and would become eligible for the process of board certification by the American Board of Oral and Maxillofacial Surgery.
5. Applicants must be licensed or eligible for licensure in one or more of the United States or in Canada.
6. Applicant files will only be considered for review if complete by October 15<sup>th</sup> of the year prior to desired entry into the program.
7. Selected applicants are invited to participate in the interview process that is completed one or more weeks prior to the match list submission deadline. The completed application, which includes grades, CBSE score, results of National Board examinations, letters of reference and information supplied by the applicant, serves as the basis for decisions regarding whether an interview will be offered. The concept of holistic review guides the evaluation of applicants, so that academic achievement as reflected in scores is only one element of the process.
8. Candidates who are invited for an interview and who elect to participate are evaluated by the Program Director, Associate Program Director, members of the faculty and residents. The final match list is developed by the Program Director in consultation with the individuals listed above.
9. Candidates admitted to the residency must acknowledge the match result in writing and must participate in orientation programs that generally take place during the last two weeks of June. Then, each resident must report for duty on July 1<sup>st</sup> of the year that they are admitted. Incoming residents who are not licensed in New Jersey must obtain a NJ residency permit prior to July 1<sup>st</sup>.

Revised 6/20

## **PLEASE NOTE**

**All incoming OMS residents must be licensed in New Jersey by July 1<sup>st</sup> of the year they begin training or must obtain a NJ residency permit prior to that date. Permits are valid for one year and must be renewed annually!!!**

**Requirements for securing a resident permit include official notification from your dental school indicating that you have graduated, notice from the program indicating the anticipated period of your enrollment, and a money order for ten dollars along with a completed application to the NJ State Board of Dentistry. The process also involves fingerprinting for a criminal background check.**

**Please save your receipts for the ten dollar fee and the fee for fingerprinting – you will be reimbursed by the Medical Education Office at St. Joseph’s University Medical Center (ONLY for permits and fingerprinting; please note: THIS DOES NOT INCLUDE REIMBURSEMENT OF LICENSE FEES)**

**It is each resident’s responsibility to secure this permit or a valid license prior to his/her first day of work!  
Unlicensed residents must renew their permits annually and ensure that a current permit is always on file at the program director’s office.**

**The phone number for the New Jersey State Board of Dentistry  
is  
973-504-6405**